

## STANSTED PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 6<sup>th</sup> DECEMBER 2021  
AT 8 pm AT STANSTED VILLAGE HALL**

<b>PRESENT:</b>	Cllr Harry Bott	Chairman
	Cllr Polly Falconer	Vice Chairman
	Cllr Tom Brooker	
	Cllr Jack Saunders	
	Cllr Daren Sefer	
	Cllr Kevin Sparkes	
	Cllr Yvonne Tisson	
	Mrs Melita Gandolfo	Clerk

In attendance Two members of the public

*Action point*

**Item**

Minute no 2021/22

**1 APOLOGIES FOR ABSENCE**

219 Apology was received from TMBC Cllr Martin Coffin.

**2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER**

220 Cllr Polly Falconer declared an interest in Agenda item 5 a (v) as she was the applicant.

**3 TO AGREE MINUTES OF THE MEETING HELD ON 1<sup>st</sup> NOVEMBER 2021**

221 It was proposed by Cllr Bott, seconded by Cllr Falconer and agreed that the minutes of the meeting of 1<sup>st</sup> November be signed as a true record.

**4 MATTERS ARISING FROM THE MINUTES NOT ELSEWHERE ON THE AGENDA**

222 There were no matters arising.

**Suspension of meeting for County and Borough Councillors' Reports**

As the County and Borough Councillors did not attend, there were no reports.

**5 PLANNING****a Applications**

223 (i) **21/03087/FL** | Proposed replacement windows to Residence 9 white upvc | Ridgelands Malthouse Road Stansted Sevenoaks Kent TN15 7PJ

No objections were raised. It was thought that the planned windows being set back in the casements would enhance the appearance.

- 224 (ii) **21/03073/FL** | Detached garage to rear and formation of a vehicular access from  
bridleway (part retrospective) | Cherry Hay Vigo Road Fairseat Sevenoaks Kent TN15  
7LT

Following discussion, it was agreed to respond as follows:

Stansted Parish Council objects to this application. This is inappropriate development  
in the Green Belt and the formation of a new vehicular access onto bridleway MR216  
will change the rural nature of this Green Belt bridleway.

This bridleway is regularly used by riders and walkers, and the Parish Council are  
concerned about safety issues if this permission is granted, and believe it should be  
conserved as a rural bridleway.

- 225 (iii) **21/03048/RD** | Details of planning condition 1 (landscaping) submitted pursuant to  
planning permission TM/21/00765/FL: Construction of access drive | Formerly Lucys  
Barn Campsite Ash Lane Stansted Sevenoaks Kent TN15 7PL

No comments.

- 226 (iv) **21/02902/TPOC | T8** - English Oak - located over the public highway of Gravesend  
road - Crown reduction by removing up to 3 metres from the height and spread and  
removing all the deadwood over highway | Garden Lodge Gravesend Road Wrotham  
Sevenoaks Kent TN15 7JJ

No objections were raised.

- 227 (v) **21/02876/FL | Fenestration alterations and new flue | Daisy Cottage Vigo Road  
Fairseat Sevenoaks Kent TN15 7LU**

Cllr Falconer left the meeting as she had expressed an interest.

No objections were raised.

Cllr Falconer rejoined the meeting.

**b Decisions**

- 228 The decisions listed on the Agenda were noted.

**C Appeals**

- 229 (i) **Oak Tree Stable, Vigo Road, Fairseat - TM20/01665/FL – Appeal 21/00002/REF**  
Appeal in progress.

- 230 (ii) **Janes Farm Land, Ash Lane, Stansted – TM21/00785/FL - Appeal against  
Enforcement ref 20/00266WORKH**

Appeal in progress

**d Enforcement**

**i Updates**

- 231 Tree house at Littlefields, TN15 7PE and  
Tree house at Cob Trees, Stansted – An Enforcement Officer was due to visit both  
properties, and an update was expected.

232 Wentshaw Lodge, Vigo Road, Fairseat - Enforcement were still waiting for the property owner to apply for retrospective planning permission for two of the outbuildings.

233 Investigations were still ongoing in the following cases:  
 Fly-tipping - Ref 10874 – being investigated by TMBC and Sevenoaks District Council. Sevenoaks District Council has written to say that they continue to liaise with Kent Police to bring the identified suspect for interview. It was agreed that the Clerk should write to the Kent Police Commissioner to complain about the lack of progress here.  
 Thriftwood Camping and Caravan Park – alleged unauthorised works to form new hardstanding area and removal of trees – no update.

**6 FINANCE**

234 **a Bank Balances**

The bank balances as listed on Appendix A were noted.

235 **b Accounts for payment**

It was proposed by Cllr Bott, seconded by Cllr Falconer and agreed that the accounts for payment listed on Appendix A should be paid online / by cheque; and in addition that an invoice from Rialtus (£70.80 – annual digital VAT software support) received after circulation of Appendix A be paid.

236 **c To agree budget for 2022-23**

The Clerk had circulated a draft budget. Following discussion, it was agreed that some adjustments should be made and the budget be agreed at the January meeting. *MG*

237 **d To agree Precept for 2022-23**

It was agreed to defer this item to the January meeting, when the finalised budget would be agreed.

238 **d Other Finance issues**

None

**7 Brown Bequest – request from new Fairseat Lunch Club**

239 A request for a grant from the Brown Bequest funds had been received from Lyn Mannering on behalf of the newly created Fairseat Lunch Club. It was agreed that a grant of £200 be paid to support the club.

**8 HIGHWAYS**

**a Traffic Plan, Highways Improvement Plan, Signage**

**Directional signposts** - Cllr Falconer had obtained prices on two designs of fingerpost and shared illustrations:

Option 1 Q11277a (Royal Label Factory design with geared fingers) (£1,605 + VAT each)

Option 2 Q11277 (Leander with plain collared fingers) (£1,490 + VAT each)

240 After discussion, it was agreed that Option 1 was the preferred design.  
Cllr Falconer will obtain a final quote for six fingerposts of Royal Label Factory design.  
Cllr Falconer said that she had spoken to residents in Fairseat about the plans for the pond and island areas and had received a positive response. **PF**

241 **Maintenance of areas around signs** - Mark Haley had submitted a quote of £700 for annual maintenance of areas around the signs – cleaning, clearing, clipping back hedges. It was proposed by Cllr Bott, seconded by Cllr Falconer and agreed that this be accepted and added to next year’s budget.

242 **Village gateways** - Cllr Tisson had obtained and circulated prices and designs of composite gates, and these were discussed. Following discussion it was suggested that traditional five bar wooden gates could be used and would be less expensive, and further consideration will be given to this option.

243 Cllr Falconer reported that Sue Gilroy is willing to have a gateway installed on their land. It was noted that a solicitor will be required to liaise with landowners. Cllr Saunders will share contact details of a suitable solicitor, and Cllr Brooker will liaise with the solicitor. **TB/ JS**

**Planters, cut out figures** - It was suggested that planters with a rural style could be made from old tractor tyres / hollowed out slices of tree trunk. These could be “adopted” by nearby residents.

Cllr Tisson will look into cut-out figures for the roadside.

Cllr Sefer suggested installing a Guardsman statue near the war memorial for the Queen’s Platinum Jubilee and will look into this. **YT DS**

**Parish walk** - It was agreed to walk the sites in question on Tuesday 21<sup>st</sup> December; meet at Fairseat pond at 11 a.m. **ALL**

**Public meeting** - Cllr Falconer will arrange a public meeting in February to explain the Traffic Plan to residents and take questions. Cllr Bott will write a piece for the Parish Notes to advertise the meeting. The Plan will then be submitted to KCC Highways. **PF**

244 **Other Highways issues**

No other issues were raised

**9 MANAGEMENT OF PARISH COUNCIL LAND AND PROPERTY**

**Recreation ground**

245 i The work on the car park lights and path lights due to be carried out by APC Electrics as agreed at last month’s meeting had not yet been carried out.

ii **Play park**

246 Nothing to report

**iii Brown’s Field**

247 An application for felling licence for coppicing had been submitted.

**iv Other issues**

248 None.

**10 VILLAGE HALLS**

**249 Stansted Village Hall:**

**MG**

SVH Chairman Will Peat attended the meeting. He said that SVH planned to install wifi at the hall. This required the hall registering its address and postcode. As the hall is on Parish Council land, Will asked if the Parish Council would agree to this. This was agreed.

**250 Fairseat Village Hall**

The Clerk had received an email from FVH thanking the Parish Council for the grant recently made and outlining how it had been spent.

**11 PARISH MAGAZINE**

251 Nothing to report.

**12 AIRFIELD PLAQUE**

252 Cllr Brooker showed photographs of the nearly-completed flint cairn memorial.

**HB/  
TB**

**13 QUEEN ELIZABETH II PLATINUM JUBILEE**

253 Cllr Bott agreed to write a piece in the Parish Notes asking for volunteers to form a committee to organise celebrations.

**HB**

**14 CORRESPONDENCE**

254 Request from former Clerk for reference: Cllr Bott agreed for his name to be given as referee. Clerk to reply.

255 Inquiry re surface of Crabtree Close (A227 end) : It was agreed that the Clerk should reply that this inquiry should be made to KCC Highways as it is not a Parish Council matter.

**MG**

**15 ANY OTHER BUSINESS**

256 Cllr Tisson said that she had attended a further KALC meeting and reported on the discussions held on carbon literacy, and using sustainable materials for new builds. Concern had been raised on the proliferation of applications for Air B&Bs being created in domestic premises and outbuildings.

**PUBLIC SESSION**

217            No issues were raised.

The Chairman thanked everyone for attending and closed the meeting at 9.55 pm

Signed .....Chairman

On the .....day of .....2021