

**STANSTED PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11 JANUARY 2016 AT STANSTED VILLAGE HALL, MALTHOUSE ROAD, STANSTED AT 8.00 pm**

**PRESENT:** Cllr Harry Bott Vice-chairman  
 Cllr Mrs Sheila Goodworth  
 Cllr Michael Osborne  
 Cllr Daren Sefer  
 Cllr Kevin Sparkes

Mrs Roxana Brammer Clerk

**Item** *Action point*  
 Minute no 2015/16/

**1 APOLOGIES**

322 Apologies for absence were received from

Cllr Mrs Polly Falconer	At work
Cllr John Brooker	Family reasons

It was proposed by Cllr Bott, seconded by Cllr Mrs Goodworth and agreed these apologies be accepted. Apologies for absence were also received from Cllrs Mrs Sarah Hohler, Kent County Council and Martin Coffin and Robin Betts, Tonbridge and Malling Borough Council.

**2 INTERESTS**

323 None.

**3 MINUTES OF THE MEETING HELD ON 7 DECEMBER 2015**

324 It was proposed by Cllr Osbornes, seconded by Cllr Bott and agreed the minutes of the meeting held on 7<sup>th</sup> December 2015 be signed as a true record. Cllr Mrs Goodworth was thanked for taking the minutes in the Clerk's absence.

**4 MATTERS ARISING**

325 No matters were raised.

**5 PLANNING****326 a Applications**

None.

**327 b Decisions**

The decisions as listed on Appendix A were received.

- c Enforcement**
- 328 **i Cob Trees, Hatham Green lane**
- Update required on replanting cob trees at Cob Trees.
- 329 **ii White Rose House, Ash Lane**
- No update on building works.
- 330 **iii Thriftwood Caravan Park, Plaxdale Green Road, Stansted**
- The planning permission having been noted, it was agreed the enforcement officer be asked about checking regularly that the conditions as to occupancy were being met. It was also suggested Cllr Coffin be asked to investigate the position re council tax.
- 331 **iv Vigo Inn, Gravesend Road, Fairseat**
- Cllr Mrs Goodworth said she had seen the 1-bed flat for the manager of the holiday lets being advertised for rent in King's estate agency in Borough Green.
- 332 **d Appeals**
- None
- 333 **e Other Planning Issues**
- None
- 6 FINANCE**
- 334 **a Bank Balances**
- The bank balances as set out in Appendix B were noted.
- 335 **b Cheques signed since Last Meeting**
- None.
- 336 **c Accounts for Payment**
- It was proposed by Cllr Osborne, seconded by Cllr Sefer and agreed the account for payment as listed on Appendix B be paid (cheque 761), with the addition of £200.15, Roxana Brammer (cheque 762) and £20, Daniela Baylis (763).
- 337 **d Insurance Renewal**
- Zurich Insurance had quoted for a one year, 3 year or 5 year agreement. After discussion it was proposed by Cllr Mrs Goodworth, seconded by Cllr Sparkes and agreed to accept the on year price, to include premium, tax, engineering inspection

and VAT of £1386.40. (cheque 764). It was also agreed that other parish councils be asked about their insurances, to see if a group discount could be obtained and that quotations be sought before the next renewal from other insurance companies.

338 e **Budget 2016/17**

The draft budget for the year to 31<sup>st</sup> March 2017 was discussed. It was then proposed by Cllr Bott, seconded by Cllr Mrs Goodworth and agreed the budget be adopted.

339 f **Precept 2016/17**

It was proposed by Cllr Bott that the precept be increased by 3%. This did not find a seconder. Cllr Bott then proposed the precept be increased by 2.5% to £16,000. This was seconded by Cllr Mrs Goodworth and agreed.

**7 GRANT APPLICATIONS TO THE COUNCIL**

340 None.

**8 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**

**a Recreation Ground**

341 i. General Matters. Cllr Osborne said new signs about dog fouling were needed and offered to source some..

342 ii. Contract 2016/17. Cllr Bott apologised that he had not spoken to Mike Burt about the war memorial garden. It was agreed to proceed with accepting the Landscape Services quotation in its entirety. Mike Burt would be approached during the year about the following year.

348 iii. Hire of Ground. Nothing to report.

349 iv. Posts. It was understood the posts were on order.

350 **b Playpark**

Nothing to report.

351 **c War Memorial and Garden**

Planting ideas to be brought along to next meeting.

352 **d Telephone Kiosk**

Cllr Mrs Goodworth said they were still waiting for Tom Brooker who was making a frame for the Knitting Club to mount their work.

353 **e Church Bank**

Some of the land disturbed by the drainage works had sunk and the PCC would be asked to make it good.

354 f **Village Green Land, Hatham Green Lane and Parsons Lane**

Nothing to report.

9 **BROWNE'S BEQUEST**

355 Nothing to report.

10 **STANSTED SCHOOL**

356 The papers had been sent to the Land Registry. Cllr Osborne said that the security guard did not appear to have been on site.

11 **HIGHWAYS & TRANSPORT**

357 a **The Herons, Vigo Road**

Cllr Mrs Hohler was dealing with this.

12 **VILLAGE HALLS**

358 a **Stansted Village Hall**

Cllr Mrs Goodworth had nothing to report.

359 b **Fairseat Village Hall**

Nothing to report.

13 **POLICE MATTERS**

360 a **Police Representative's Report**

Cllr Mrs Goodworth had nothing to report.

361 b **Neighbourhood Watch**

Cllr Mrs Goodworth had nothing to report.

14 **BROADBAND**

362 Cllr Bott reported that plans were still progressing.

15 **WORLD WAR I COMMEMORATIVE BOOKLET**

363 No meeting had been held.

16 **CONSULTATION**

364 No documents received.

**17 CORRESPONDENCE**

365 None.

**18 REPORTS AND CIRCULARS**

366 None received.

**19 ANY OTHER BUSINESS**

367 a **West Kingsdown Surgery**

Cllr Bott reported that it was likely that the West Kingsdown Surgery would be closed.

The Chairman thanked councillors for attending and closed the meeting at 8.45 pm

Signed .....Chairman

On the .....day of .....2016