

STANSTED PARISH COUNCIL**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 7th JUNE 2021 AT 8 pm
AT THE CLOISTERS, STANSTED**

PRESENT: Cllr Harry Bott Chairman
 Cllr Tom Brooker
 Cllr Kevin Sparkes
 Cllr Jack Saunders
 Cllr Daren Sefer
 Cllr Yvonne Tisson

Mrs Melita Gandolfo Clerk

In attendance Cllr Polly Falconer On Zoom
 3 members of the public On Zoom

Item **Action point**
 Minute no 2020/21

1 APOLOGIES FOR ABSENCE

68 Apologies for absence were received from TMBC Cllr Martin Coffin and KCC Cllr Harry Rayner. Cllr Polly Falconer (on holiday) attended the meeting on Zoom.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

69 Cllr Jack Saunders declared an interest in Planning item 5 a (i) .

3 MINUTES OF THE MEETING HELD ON 4th MAY 2021

70 It was unanimously agreed the minutes of the meeting held on 4th May 2021 be signed as a true record.

SUSPENSION OF MEETING FOR COUNTY AND BOROUGH COUNCILLORS' REPORTS

As the County and Borough Councillors had sent their apologies for absence, there were no reports.

4 MATTERS ARISING

71 There were no matters arising.

5 PLANNING**a Applications**

72 (i) **21/01432/FL** | Demolition of existing barns and their replacement for the erection of 3no. residential dwellings, together with associated garaging, parking, garden land and landscaping (Alternative scheme to Planning Permission TM/19/02607/FL: Proposed conversion, change of use of land, and associated works to form 3 residential dwellings) | Stansted Lodge Farm Buildings Tumblefield Road Stansted Sevenoaks Kent

Cllr Jack Saunders, having declared an interest in this item, left the discussion.

Following discussion, it was agreed that only minor changes had been made from the previous application TM/21/00285, and therefore the Parish Council objections submitted on that application should be reiterated, with additional comments: No scale or measurements are given of the scale, in particular the height, of the windows.

Changes have been made to landscaping, but clarification should be given of the ownership, maintenance, responsibility, and future division of the landscaped areas.

Cllr Jack Saunders rejoined the meeting.

- 73 (ii) **21/01223/TPOC** | Ash T1, Holly, Hornbeam. Reduce back overhang to car park x 2-3 metres and remove deadwood; 2- Mixed Broad Leaf behind bar reduce height x approx 3 - 4 metres; T3- 3 x Mature Beech clumps reduce x approx 1/3 and cut back overhang approx 4 metres; T4- Mixed Broad Leaf along field edge, side back worst overhang; T5- Remove 4 x decaying Hornbeams; T6&T7- remove 2 x Oaks with decay in base and several split limbs; T8- Woodland area, remove all leaning and hanging trees and all deadwood; T9- Mixed Broad Leaf side back overhang to access road; T10- Crown reduce 2 x hornbeams x 2-3metres; T11 and T12- decayed Ash to remove; T13- Reduce Hornbeam clump x 2 -3 metres; T14- Mixed Broad Leaf reduce overhang to garage and road way | Thriftwood Caravan And Camping Park Plaxdale Green Road Stansted Sevenoaks Kent TN15 7PB

It was noted that following Liz Guthrie’s retirement, Simon Valente had been appointed as Tree and Landscape Officer.

The Clerk had asked for an extension to the cut-off date for comments, to allow this item to be discussed at the June Parish Council meeting.

Following discussion, it was unanimously agreed to object to this application, for the following reasons:

The application would mean the destruction of ancient woodland, and of many trees with TPOs in place.

Many trees have already been cut down or severely cut back, resulting in loss of screening of the site, and impacting the previously rural nature of this Green Belt area, and destroying wildlife habitat.

Furthermore, it was noted that major landscaping and hardstanding works were being carried out adjacent to the tree area T4 on the application plan, and the Parish Council was not aware that planning permission has been granted for any such works. It was agreed that the Clerk would report this separately to Enforcement for investigation.

- 74 iii **21/01531/FL** | Enclosed porch to front of house | Parsons Cottage Hatham Green Lane Stansted Sevenoaks Kent TN15 7PL

This application had appeared too late to be included on the Agenda, but the Clerk had notified all Parish Councillors by email. There were no objections to this application.

b Decisions

75 The decisions listed on the Agenda were noted.

c Appeals

76 **Oak Tree Stable, Vigo Road, Fairseat - TM20/01665/FL – Appeal 21/00002/REF**

Appeal in progress.

Cllr Bott was in contact with Knights Barrister Simon Bell in preparation for the Appeal hearing.

d Enforcement

77 **i Updates**

The Clerk had circulated Enforcements list giving updates from on the cases in the Parish.

Investigations were still ongoing in the following cases:

Littlefields, Stansted TN15 7PE - Tree house

Cob Trees, Stansted – Tree house

Wentshaw Lodge, Vigo Road, Fairseat – unauthorised building works

Fly-tipping - Ref 10874 – being investigated by TMBC and Sevenoaks District Council

Cherry Hay, Fairseat - garage with new access onto Byway

6 FINANCE

78 **a Bank Balances**

The bank balances as listed on Appendix A were noted.

79 **b Accounts for payment**

It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed that the accounts for payment listed on Appendix A should be paid online.

80 **c Payments made since last meeting to be ratified**

It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed that the online payment made since the last meeting listed on Appendix A be ratified.

81 **d Accounts 2020/2021**

The Accounts for the year to 31st March 2021 had been circulated prior to the meeting. It was proposed by Cllr Sparkes, seconded by Cllr Sefer and agreed the accounts be adopted and signed by the Chairman and Responsible Financial Officer.

82 **e Internal auditor’s report**

The Internal Auditor’s report was received. It was noted no problems had been identified.

83 **f External Audit Annual Return Governance Statement 2020/2021**

The External Audit Annual Return Governance Statement was read out and the items agreed by the Council. It was proposed by Cllr Sparkes, seconded by Cllr Brooker and agreed it be signed by the Chairman and Clerk.

84 **g External Audit Statement of Accounts 2020/2021**

It was proposed by Cllr Sparkes, seconded by Cllr Sefer and agreed the External Audit Annual Return Statement of Accounts for the year to 31st March 2021 be agreed and signed by the Chairman and Responsible Financial Officer.

85 **h Other Finance issues**

No issues were raised.

7 HIGHWAYS

86 **a Traffic Plan, Highways Improvement Plan, Signage**

Highways Engineer Les Henry had confirmed that he would be available for a Zoom meeting for further discussion on the Plan on 7th July at 6 pm.

87 **b Other Highways issues**

No other issues were raised.

8 MANAGEMENT OF PARISH COUNCIL LAND AND PROPERTY

88 **i Recreation ground**

Nothing to report

89 **ii Play park**

Nothing to report

90 **iii Brown's Field**

To be carried forward. The Clerk had registered for a felling licence.

*MG
/HB*

9 VILLAGE HALLS

91 It was suggested that Broadband could be made available at both village halls. Following discussion, it was agreed that the Parish Council would not at present finance this. Cllr Falconer suggested a system called WifionBoard.com which allows connection in remote places.

10 PARISH MAGAZINE

92 It was reported that the magazine had arrived from the printers in good time in June.

11 AIRFIELD PLAQUE

93 Cllr Brooker had previously provided sketches and quotes for building a 2m high flint-faced concrete structure where the airfield memorial plaque would be mounted. The pyramid shape was preferred; the cost would be £2,600 +VAT.

Further to this, the Clerk had contacted four other local builders to request quotes. One had replied, saying that they would not be quoting for new works until 2022 as their order book was full. The other three had not shown interest in providing quotes, it was thought that this was due to the remote off-road location and difficulty of access of the proposed memorial site.

It was proposed by Cllr Bott and agreed that Cllr Brooker’s quote be accepted, Cllr Bott to liaise with Cllr Brooker re timing and arrangements for the works.

**HB/
TB**

12 CORRESPONDENCE

94 **a** Tonbridge and Malling Ward Boundaries consultation – email circulated to councillors
Noted

95 **b** Electric charging points in VH car parks – email circulated to councillors
Cllr Sefer agreed to participate in this online event.

96 **c** Fly- tipping report – email circulated to councillors
Noted.
There had been a further fly-tipping of rubble in Stansted. A discussion took place on the installation of security cameras at entrance / exit points to the Parish. The Clerk to clarify rules on security cameras.

13 ANY OTHER BUSINESS

97 Wings of the Morning Field, Wrotham Hill
Cllr Bott had been informed that a large event was planned for 14th August – Matt’s BBQ. An event was also planned for the August bank holiday weekend. The licence application had not yet been submitted but Matt’s BBQ was already being advertised online. Cllr Bott suggested appointing a barrister to oppose the application when the Hearing date was known.

PUBLIC SESSION

No matters were raised.

The Chairman thanked everyone for attending and closed the meeting at 9.35 pm
SignedChairman

On theday of2021