

STANSTED PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 3rd JUNE 2019
AT FAIRSEAT VILLAGE HALL, VIGO ROAD, FAIRSEAT,
AT 8.00 pm**

PRESENT:	Cllr Harry Bott	Chairman
	Cllr Mrs Polly Falconer	Vice-chairman
	Cllr Thomas Brooker	
	Cllr Jack Saunders	
	Cllr Daren Sefer	
	Cllr Kevin Sparkes	
	Mrs Roxana Brammer	Clerk
	Mrs Melita Gandolfo	Assistant Clerk

In attendance Mr Alan Bullock Stansted School Project Steering Group
6 members of the public

Item *Action point*
Minute no 2019/2020/

1 APOLOGIES

108 Apologies for absence were received from Cllr Mrs Tisson, on holiday, and accepted by the Council. Apologies were also received from Cllr Harry Rayner (KCC), Cllr Robin Betts and Cllr Martin Coffin (TMBC), Mr Tom Sheldon (School Project Group)

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

109 None.

3 MINUTES OF THE MEETING HELD ON 13th MAY 2019

110 It was proposed by Cllr Sparkes, seconded by Cllr Sefer and agreed the minutes of the meeting held on 13th May 2019 be signed as a true record.

4 MATTERS ARISING

111 There were no matters arising.

5 SOUTHBEATS MUSIC FESTIVAL

112 Cllr Bott reported that many objections had been submitted, and that the festival organisers had responded with their own updated plans. The licence hearing was due to be held on 7th June, and Cllr Bott had arranged a prior meeting of the parties who will attend the hearing, including KCC Cllr Harry Rayner, Cllr Sefer and Cllr Mrs Falconer. It was noted that Wrotham Parish Council had engaged the services of a solicitor.

6 STANSTED SCHOOL PROJECT UPDATE

113 The Chairman suspended the meeting to allow Alan Bullock to speak.

Mr Bullock said that the exterior painting was complete, and that he would carry out a final check. The decorator's final account for settlement was £2,700; it was proposed by Cllr Bott and seconded by Cllr Sparkes that this amount should be paid.

Mr Bullock reported that works had begun on the car park and were proceeding well. Neighbouring residents had been consulted over the lighting arrangements. The complexity of the electrical and lighting works had resulted in increased costs.

Thames Water had been working on the flooding from the pumping station and were confident that the problem would be resolved. Mr Bullock requested that a letter be sent to Thames Water to confirm their actions and their commitment to resolution of the flooding.

Mr Bullock had received a report from BdR Structural Engineers on how to proceed with the crack in the Eastern gable end brickwork, and recommended proceeding with the suggested remedial works, using "Helibars" (stainless steel reinforcing bars). BdR also recommended remedial works to seal the crack and prevent ingress of water. The work was likely to cost £5,000 - £7,000. It was proposed by Cllr Bott and seconded by Cllr Mrs Falconer and agreed that Mr Bullock obtain a tender for the work.

Car park signage was discussed; it was agreed that the Assistant Clerk should ask Gerry Glidewell for a drawing of how the proposed sign might look.

The Chairman thanked Mr Bullock and reconvened the meeting.

7 WORLD WARS COMMEMORATIVE BOOKLET

114 It was understood that good progress was being made on the booklet and the website. John Mattick planned to give an update at the September meeting.

8 PLANNING**115 a Applications**

19/01110/RD Woolpack Barn, Vigo Road, Fairseat
Details pursuant to condition 4 (no dig construction) of planning permission
TM/18/01783/FL

Noted.

116 b Decisions

The decisions as listed on Appendix A were received.

C Enforcement117 **i Lucy's Barn Campsite, Ash Lane.**

No update had been received from Enforcement. It had been reported that the campsite was being advertised and used, and that water was being supplied to the campers via an over ground hose, and that there still appeared to be one permanent resident in a caravan. The Assistant Clerk will pursue this with Enforcement, cc TMBC Cllr Martin Coffin.

118 **ii Littlefields, Plaxdale Green Road, Stansted**

This is under appeal.

119 **d Appeals**

None.

120 **e Any Other Planning Issues**

There were no other planning issues.

9 FINANCE121 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

122 **b Payments made since Last Meeting**

It was proposed by Cllr Bott, seconded by Cllr Sparkes and agreed the payments made since the last meeting as listed on Appendix B be approved.

123 **c Accounts for Payment**

It was proposed by Cllr Mrs Falconer, seconded by Cllr Sefer and agreed the accounts for payment as listed on Appendix B be paid (cheques 937 – 940).

124 **d Training – The Dynamic Councillor**

It was suggested that Councillors, especially new ones, would benefit from this training, details and dates of which were publicised on the KALC website.

10 GRANT APPLICATIONS125 **a Redecoration of Fairseat Chapel**

Andy Yallop had requested a grant of £2,000 for the internal and external redecoration of Fairseat Chapel. Cllr Mrs Falconer said that the Church usually finances its own fabric repairs but had incurred high costs on improvements to Stansted Church. After discussion, it was agreed that the Chapel is of considerable importance and value to the local landscape and the conservation area, and therefore Cllr Sparkes proposed and Cllr Bott seconded and it was agreed that the grant should be made, when the works are due to begin.

126 **b Citizens Advice**

No grant made.

11 **MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY****a Recreation Ground**

127 i. General maintenance – Nothing to report.

128 ii. Hire of Ground - A request for a hog roast on the field had been received from a family who have booked the village hall.

The charge for this is £10 + VAT = £12 for parish residents and double for out of parish hirers. It was agreed these charges should be reviewed when the budget 2020/21 was set. The Assistant Clerk will liaise with Stansted Village Hall committee regarding these bookings.

129 **b Play Park**

Nothing to report

130 **c War Memorial and garden**

Nothing to report.

131 **d Telephone kiosk**

It was noted that the telephone kiosk painted in the colours of the Union flag needed to be repainted. Cllr Sefer agreed to obtain a quote and the Assistant Clerk to ask Gerry Glidewell for a quote.

DS
MG

132 **e Church Bank**

Cllr Bott will arrange for the seat to be repainted over the summer.

134 **e Village Green Land, Hatham Green Lane and Parsons Lane**

Nothing to report.

133 **f Brownes Bequest**

It was noted that the coppicing would be required in the autumn.

135 **g Registration of Land**

The Assistant Clerk would obtain a more precise estimate of costs from the Council's solicitor for registering the War Memorial and garden and Church Bank as village greens.

12 **HIGHWAYS & TRANSPORT**136 **a Public Rights of Way**

The Chairman suspended the meeting to allow Roy Barry and Gloria Bradford to speak.

Mr Barry reported that the ploughed furrows on the footpath across Wise's field were dangerously deep and needed to be smoothed to indicate the footpath and facilitate walking; also that the footpath running off Labour in Vain Road needs to be defined, as crops are sprouting in the field and the footpath route is unclear.

Mr Barry reported that the diverted footpath MR218 leading onto Hatham Green Lane is blocked by rubble, uneven ground, and a pipe running over the surface of the path, creating a trip hazard. It was agreed that the Assistant Clerk would report this.

MG

Mrs Bradford reported that the bridle path BR224 was blocked by a padlocked gate at the Wrotham end of the bridge over the motorway. It was agreed that the Assistant Clerk would report this.

MG

The Chairman thanked Mr Barry and reconvened the meeting.

137 **b Encroachment**

Nothing to report.

c Any Other Highways or Transport Issues

138 **i** Cllr Saunders reported that cars parked in Tumblefield Road near the church often made it impossible for tractors and other large vehicles to pass. Cars were often parked around the war memorial in a way that similarly obstructed the road for agricultural vehicles. It was agreed that the Assistant Clerk would write to the PCC about this.

MG

139 **ii** It was noted that the verge next to Fairseat chapel needed to be cut, and agreed that the Clerk would ask the contractor to cut this twice during the summer months (June and September) when cutting Fairseat recreation field.

RB

14 VILLAGE HALLS

140 **a Stansted Village Hall**

Nothing to report. It was agreed that Cllr Mrs Tisson would be asked to be the Stansted Village Hall liaison person on her return from holiday.

141 **b Fairseat Village Hall**

Nothing to report. It was agreed that the Assistant Clerk would be the liaison person for Fairseat.

14 POLICE MATTERS

142 Nothing to report

15 DEFIBRILLATORS

143 It was reported that agreements had been signed to purchase the defibrillators and they would be installed at the Hilltop Hotel, the Black Horse, and the Fairseat telephone box over the summer.

16 REPORTS ON MEETINGS ATTENDED BY COUNCILLORS AND CLERK

144 Cllr Mrs Falconer reported that further to The Big Conversation project, a taxi bus service was running three times a day on weekdays, from Stansted and Fairseat to Sevenoaks Sainsburys and Sevenoaks town centre, via West Kingsdown and Otford. It was agreed that the Assistant Clerk would include details in the brief to be included in the parish notes.

17 CONSULTATION

145 No documents received.

18 CORRESPONDENCE

146 None.

19 REPORTS & CIRCULARS

147 None received.

20 ANY OTHER BUSINESS

148 No issues were raised.

The Chairman suspended the meeting for the Public Session.

PUBLIC SESSION

Mr Barry said that the village green on Hatham Green Lane was still being used for parking, resulting in damage to the grass surface.

The Chairman reconvened the meeting.

The Chairman thanked everyone for attending and closed the meeting at 9.45 pm

SignedChairman

On the day of 2019