

## STANSTED PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON  
MONDAY 9<sup>th</sup> MAY 2022 AT 8 pm AT FAIRSEAT VILLAGE HALL**

**PRESENT:** Cllr Harry Bott Chairman  
Cllr Mrs Polly Falconer Vice-chairman  
Cllr Daren Sefer  
Cllr Jack Saunders  
Cllr Mrs Yvonne Tisson

5 members of the public  
KCC Cllr Harry Rayner (for part of meeting)  
TMBC Cllr Martin Coffin

**Item** *Action point*

Minute no

**1 ELECTION OF CHAIRMAN**

33 It was proposed by Cllr Falconer, seconded by Cllr Tisson, and agreed that Cllr Bott be elected Chairman.

**2 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE**

34 Cllr Bott signed his declaration of acceptance of office before the Proper Officer of the Council.

**3 ELECTION OF VICE-CHAIRMAN**

35 It was proposed by Cllr Tisson, seconded by Cllr Bott, and agreed that Cllr Falconer be elected Vice-Chairman.

**4 TO RECEIVE THE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE**

36 Cllr Falconer signed her declaration of acceptance of office before the Proper Officer of the Council.

**5 APOLOGIES FOR ABSENCE**

37 Apologies were received from Cllr Brooker (on holiday) and Cllr Sparkes (unwell) and were accepted.

**6 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER**

38 None.

**7 MINUTES OF THE MEETING HELD ON 4<sup>th</sup> April 2022**

39 It was proposed by Cllr Sefer, seconded by Cllr Falconer and agreed that the minutes of the meeting held on 7<sup>th</sup> March 2022 be signed as a true record.

**8 MATTERS ARISING**

40 There were no matters arising.

## SUSPENSION OF MEETING FOR COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Chairman suspended the meeting to allow TMBC Cllr Martin Coffin and KCC Cllr Harry Rayner to speak.

Cllr Coffin said that households should soon receive the £150 rebate allocated to properties in Band D and below to help offset fuel cost increases.

He said that following discussions the three TMBC planning committees were not to be amalgamated into one committee at present.

Cllr Rayner reported on a large new waste recycling facility at Allington (20/20 Industrial Estate).

He said that the consultation on local buses continues.

He reported that KCC has an agreement with the Home Office to send unaccompanied child refugees to other areas.

The KCC budget will allow for 10% inflation.

The Chairman thanked Cllrs Coffin and Rayner, and reconvened the meeting.

### 9 STANSTED SCHOOL

#### Poster competition and prizes

- 41 Posters had been produced by pupils of Grange Park School, on themes of reducing litter and encouraging safe driving. It was proposed by Cllr Bott, seconded by Cllr Tisson and agreed that six prizes of book tokens, £25 each, should be bought and presented to the pupils. Clerk to liaise.

### 10 HIGHWAYS

#### 42 a Traffic Plan, Highway Improvement Plan, Signage – Further actions

The fingerposts were ready for shipment, and Leander were awaiting contact from Cllr Brooker to arrange date and time for delivery to his yard. Clerk to remind Cllr Brooker to liaise with Leander.

- 43 Cllrs Brooker and Saunders have yet to arrange date to move earth to build up areas as previously agreed.

- 44 Cllr Falconer had received a quotation from Leander Architectural of £5,058 for four STANSTED and two FAIRSEAT cast aluminium gateway signs, all with Invicta crest. It was proposed by Cllr Bott, seconded by Cllr Tisson, and agreed that this quote be accepted.

- 45 Cllr Falconer had arranged a meeting with Claire Venner of KCC Highways, and had presented three priority areas for Highways arrangements to be discussed and improved: A20 junction at Hilltop, Vigo Crossroads, and Fairseat pond area. Les Henry to attend the meeting.

#### b Other Highways issues

No other Highways issues were raised.

### 11. PLANNING

#### a Applications

- 46 I (i) **22/00872/FL** | Single storey rear extension | Mulberry House Ash Lane Stansted Sevenoaks TN15 7EG

No objections were raised.

47    **ii**    **(ii) 22/00738/FL** | Replacement garage | Plaxdale Green Farm Plaxdale Green Road Stansted Sevenoaks Kent TN15 7PB  
 Following discussion, it was agreed to respond as follows:  
 Stansted Parish Council have no objection in principle to this application. However, there is concern that the dimensions of the proposed garage could potentially mean a large development in the Green Belt.

48    **iii**    **22/00582/TNCA** | 1 x Ash tree, (applicants ref T1) - Reduce lowest limb by 3 metres back to significant growth point- tree located in the ground of The Old Rectory, adjacent to the north east corner of Cob Trees garden | The Old Rectory Plaxdale Green Road Stansted Sevenoaks Kent TN15 7PB  
 No objection.

**b Decisions**

49           The decisions as listed on the Agenda were received.

**c Appeals**

50           **20/01665/FL – Oak Tree Stable, Vigo Road, Fairseat – Appeal ref 21/00002/REF**  
 Appeal in progress

51           **21/00785/FL - Lucy’s Barn, Hatham Green Lane, Stansted TN15 P7L**  
 Retrospective application for the change of use of agricultural land to formation of hard-standing and erection of dog kennels and shed for a temporary 2 years. Appeal in progress

52           **21/00033/ENFNOT – Appeal against Enforcement Notice – 7 Oakwood Farm, Fairseat, TN15 7LT**  
 Appeal in progress

**d Enforcement**

53           **Cobtrees, Stansted**  
 An Enforcement officer had visited and discussed the case with the property owner.

54           **Malt House, Stansted**  
 Tree house / platform. This had been reported to Enforcement.

**e. Other Planning matters**

55           The Clerk to contact Planning to ask if a replanting scheme is in place following clearing of trees at Thriftwood Caravan Park after permission had been refused under 21/01223/TPOC.

**12 FINANCE – Appendix A**

**a Bank Balances**

56           The bank balances as listed on Appendix A were noted.

**Accounts for Payment**

57    **b**       It was proposed by Cllr Falconer, and seconded by Cllr Sefer and agreed that the accounts for payment listed on Appendix A be paid.

**c Other Finance Issues**

58 The Chairman suspended the meeting to allow comments from a member of the public, suggesting that the parish council monies could earn a higher rate of return from investment in the stock market. The Chairman explained that this type of investment is considered unsuitable for parish councils, and reconvened the meeting.

**13 UKRAINIAN REFUGEE CRISIS**

The Chairman suspended the meeting to allow Cllrs Rayner and Coffin to report on KCC and TMBC actions respectively on the Ukrainian refugee crisis.

Cllr Rayner said that in Kent there had been over 2,600 applications for asylum from Ukrainians, mostly from women and children, and over 1,000 offers of accommodation. Some applicants were still to be placed.

Cllr Coffin said that of the two schemes, i.e. Homes for Ukrainians, and Friends and Family, TMBC were mostly involved in the former. An Environmental Health team from TMBC inspect the properties offered to assess suitability. Arrangements were often taken over by charities.

He said that he had contacted Greenwich Council regarding the MacMillan Centre building and had also involved local MP Tom Tugendhat, and was awaiting a response and an update.

A member of the public suggested the Sanctuary Foundation could offer advice.

The Chairman thanked Cllrs Rayner and Coffin and reconvened the meeting.

**14 MANAGEMENT OF PARISH COUNCIL LAND AND PROPERTY****i Recreation Field**

59 Cllr Bott, Cllr Tisson and the Clerk had met to discuss the area of grass to be left uncut. It was agreed that the field should be fully mowed until after the Jubilee picnic, after which the agreed area could be marked out and left uncut.

They had also discussed the siting of proposed picnic tables.

60 It was proposed by Cllr Bott, seconded by Cllr Tisson and agreed that three picnic tables should be ordered from Futurform at a cost of £1,290.

There had been two bookings for bouncy castles on the field for children's parties.

**Play park**

61 ii It was reported that the roundabout was not working properly.

**iii Brown's Field**

62 The Council is waiting for the felling licence.

**iv Other issues**

63 No other issues were raised.

**15 VILLAGE HALLS****i. Stansted Village Hall**

64 No issues raised

**ii. Fairseat Village Hall**

65

No issues raised.

**16 PARISH MAGAZINE**

66 No issues raised.

**17 QUEEN'S PLATINUM JUBILEE**

67 Parish picnic on Thursday 2<sup>nd</sup> June, 5 pm onwards.  
The band Loose Cannons has been booked.  
Cllrs Saunders, Brooker, Sefer and Bott will discuss how to cook the pork and keep it hot.  
Cllr Sefer will put up Union flag.  
Cllr Tisson will order and put up bunting.  
Cllr Bott had a quote from Phoenix Fireworks for torches and fireworks: £862.00.  
It was proposed by Cllr Bott, seconded by Cllr Falconer and agreed that this quote be accepted.

**18 CORRESPONDENCE**

68 None.

**19 ANY OTHER BUSINESS**

69 None.

**PUBLIC SESSION**

Mr Roy Barry reported on footpaths. He said that a stile in Court Wood was broken; also a footpath had not been marked through a field of recently sown crops. These items will be addressed. He mentioned the poor state of parts of Wise's Land and the Clerk confirmed that this had already been reported to KCC PROW. It was mentioned that Oak Tree Stables had encroached on Parish Council land at Hatham Green; it was confirmed that this was a known issue and nothing could be done about this.

It was reported that a caravan in Plaxdale Green Road, which had been in place for some time and previously investigated, had been fenced in. This will be monitored.

A vote of thanks was made to Mr Roy Barry for his interest and vigilance on the PROW issues in the Parish.

The Chairman thanked everyone for attending and closed the meeting at 9.50 pm.

Signed .....Chairman

Dated.....