

STANSTED PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 2nd DECEMBER 2019
AT STANSTED VILLAGE HALL, MALTHOUSE ROAD, STANSTED, AT 8 p.m.**

PRESENT: Cllr Harry Bott Chairman
 Cllr Polly Falconer Vice-Chairman
 Cllr Daren Sefer
 Cllr Jack Saunders
 Cllr Yvonne Tisson
 Mrs Melita Gandolfo Clerk

In attendance Cllr Harry Rayner Kent County Council

6 members of the public

Item*Action point*

Minute no 2019/2020/

1 APOLOGIES

327 Apologies were received from Cllr Brooker, due to personal commitment, and from Cllr Sparkes, due to illness. It was proposed by Cllr Bott, seconded by Cllr Falconer, and agreed that these apologies be accepted.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

328 Cllr Saunders declared an interest in item 8a i and in item 9e, as lessee.
 Cllr Falconer declared an interest in item 8a iii (received after Agenda distribution) as a relative of the applicants.

3 MINUTES OF THE MEETING HELD ON 4th NOVEMBER 2019

329 It was proposed by Cllr Saunders, seconded by Cllr Sefer and agreed that the minutes of the meeting held on 4th November 2019 be signed as a true record.

4 MATTERS ARISING

330 There were no matters arising.

5 STANSTED SCHOOL

331 Cllrs Bott and Falconer and the Clerk were to attend a meeting with the Grange Park staff and Governors, to discuss the terms of the lease and maintenance and other issues. Mr Tom Sheldon and Mr Alan Bullock would also attend.

6 WORLD WARS COMMEMORATIVE BOOKLET

332 The booklet had been distributed and had been very well received and appreciated, with many very positive comments. The Exhibition staged at Vigo over the Armistice weekend had been well attended.

7 LOCAL PLAN

333 The Chairman suspended the meeting for KCC Councillor Harry Rayner to speak.

Cllr Rayner said that Inspectors had examined the Plan and required further reports. The cut-off date for comments had been extended to 23rd December. The professional consultants engaged by Wrotham Parish Council would share their findings with neighbouring Parish Councils and would submit their comments.

The Chairman thanked Cllr Rayner and reconvened the meeting.

SUSPENSION OF MEETING FOR COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Chairman suspended the meeting for KCC Councillor Harry Rayner to give his report.

Cllr Rayner said that KCC flood arrangements were being reviewed. In the case of Malthouse Road, Sevenoaks District Council and TMBC were collaborating to seek solutions to future danger of flooding, and Cllr Rayner would work on this with KCC Sevenoaks Councillor David Brazier. Cllr Rayner suggested that a dry pond could be created. Cllr Saunders suggested that the bank at the Ash end of Malthouse Road could be lowered to allow water to drain onto the fields.

Cllr Rayner said that he had attended a Transport Seminar with Cllr Falconer and encroachment had been discussed. A meeting was to be arranged with Cllr Rayner, Cllr Falconer and Andrew Loosemore from KCC.

Cllr Rayner said that TMBC would apply to KCC for funds to enable enforcement on fly tipping on the A20 / A227 corridor, an area badly affected by fly tipping.

The Chairman thanked Cllr Rayner and reconvened the meeting.

8 PLANNING

a Applications

334 i 19/02607/FL Stansted Lodge Farm buildings, Tumblefield Road, Stansted
Proposed conversion, change of use of land, and associated works to form 3 residential buildings

After discussion, it was agreed to respond as follows:

Stansted Parish Council has no objection to this application, but would ask that future permitted development rights to the North of the plot be removed.

335 ii 19/02490/LDP Janes Farm, Hatham Green Lane, Stansted, Sevenoaks, Kent
Lawful Development Certificate Proposed: to confirm that the siting of a caravan for residential occupation ancillary to the main dwelling does not require planning permission.

The Clerk had asked the Planning Officer for the cut-off date for comments, as this was not given on the application, but had been told that for LDP comments from the Parish Council would not be considered. It was agreed that the Clerk should

write to TMBC Councillors Robin Betts and Martin Coffin for clarification and comments on this.

336 **b Decisions**

Nothing to report

337 **c Enforcement**

Nothing to report

338 **d Appeals**

18/00029/ENFNOT Littlefields, Plaxdale Green Road, Stansted
Tree house – the Appeal had been dismissed.

339 **e Any Other Planning Issues**

It was reported that there are plans to build 12 houses at the Anchor and Hope site, although no applications had yet appeared.
It was agreed that the Clerk would monitor the Sevenoaks DC Planning Portal as well as the TMBC site for updates.

8 FINANCE

340 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

341 **b Payments made since Last Meeting**

It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed the payment made since the last meeting as listed on Appendix B be approved.

342 **c Accounts for Payment**

It was proposed by Cllr Sparkes, seconded by Cllr Sefer and agreed the accounts for payment as listed on Appendix B be paid (cheques 974-978)

343 **d Bank mandate**

Nothing to report.

e Review of rent and charges from 1/4/2020

344 **i Browne's field**

Having declared an interest as Lessee of the field, Cllr Saunders left the room.
It was proposed by Cllr Bott, seconded by Cllr Falconer and agreed that the rent be raised from £300 pa to £325 pa from 1st April 2020, and that a meeting be held to discuss arrangements for future years.

345 **ii Recreation field**

It was agreed to decide on increases for recreation field hire at the January meeting.

346 **f Budget 2020-2021**

The Clerk had prepared a draft budget for 2020-2021. After discussion it was agreed that some amendments be made and the draft be presented for consideration at the January meeting.

347 **g To set Precept 2020-2021**

Following discussion on the draft budget, it was agreed that the Precept would be set at the January meeting.

10 GRANT APPLICATIONS

348 **a The Stansted and Fairseat History Society** had submitted an application for a one-off grant of £800 from the Parish Council towards expenses incurred on set-up and on its website. It was proposed by Cllr Bott, seconded by Cllr Falconer and agreed that this grant be made.

349 All Councillors agreed to have their names added to the History Society's mailing list.

11 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY

350 **a Recreation Ground**

Nothing to report

351 **b Play Park**

The Clerk had contacted Bradley Walton at Home Counties Play to arrange a replacement / repair of the broken drum, and was awaiting a response.

352 **c War Memorial and garden**

Nothing to report.

353 **d Telephone kiosk**

Nothing to report.

354 **e Church Bank**

Nothing to report.

f Hatham Green

355 **l KCC contractors** had moved unwanted earth from outside The Old Rectory in Plaxdale Green Road to Hatham Green to build up the grass areas as previously agreed to deter parking. It was agreed that wildflower seed could be scattered in the Spring.

356 **ii** The memorial commemorating a WW1 Airfield near Hatham Green was still to be erected. The Clerk will contact the London Golf Course for permission to install this on their land at the beginning of Wise's Lane.

357 **g** **Browne's Bequest**

Nothing to report.

358 **h** **Registration of Land**

Nothing to report.

359 **i** **Notice boards**

Gerry Glidewell had supplied a quote for new notice boards but the Clerk had asked for a new quote to include Perspex unlocked doors and was awaiting a response.

12 **HIGHWAYS AND TRANSPORT**

360 **a** **Highways Seminar attended by Cllr Falconer**

Cllr Falconer reported that every Parish should have a Highways Improvement Plan. KCC Highways would then be able to apply for funding to implement improvements. Parishes should try to create a unique sense of place, using strategies such as visual changes, to change attitudes, resulting in greater awareness of the local roads and improved driving. Cllr Falconer suggested that a small local Highways working group be set up. Mr Roy Barry and Mr Len Burton said that they would be willing to join a working group.

361 **b** **Draft Highways Parish Improvement Plan**

Cllr Falconer presented the Draft Plan. It was agreed that this would be prioritised and agreed at the January meeting, and would then be presented to KCC.

362 **c** **Public rights of way**

Nothing to report.

363 **d** **Encroachment**

The Clerk was to report encroachment at Parsonage Farm, Hatham Green Lane.

e **Speeding in Stansted and Fairseat and on A227**

This was discussed under item 12a.

364 The Chairman suspended the meeting to allow Mr Len Burton and KCC Cllr Harry Rayner to speak.

Mr Burton reported that he had great difficulty in driving out from his home on the A227, due to speeding vehicles and dangerous driving, and sought the support of the Parish Council in addressing this. He said that there had been four officially reported accidents in the past three years in the area, but he believed the number

was greater. He believed that a further speed restriction, and a sign indicating "Concealed entrance" could be helpful.

Cllr Rayner said that Platt and Ightham villages had both commissioned a Highways Engineer Report to be presented to KCC Highways Division.

The Chairman thanked Mr Burton and Cllr Rayner and reconvened the meeting.

365 **f Hedges**

It was agreed that Cllr Bott would ask Cllr Brooker when the hedges would be cut.

366 **g Other Highways or transport issues**

The Chairman suspended the meeting to allow Mr Roy Barry to speak

Mr Barry reported that vehicles had been scratched by a broken barbed wire fence on a field in Hatham Green Lane. Mr Barry agreed to identify the owner of the field in question and notify the Clerk.

Mr Barry said that two new gates had appeared in Hatham Green Lane, creating new access to the road. The Chairman confirmed that he had spoken to the owner of Amber Prospect, the owner of one of the gates, in August. The Clerk would report this to Enforcement. Mr Barry agreed to identify the exact location of the second gate to the Clerk; it was thought that this might be a replacement to an old existing gate.

13 VILLAGE HALLS

367 **a Stansted Village Hall**

Nothing to report.

368 **b Fairseat Village Hall**

Nothing to report.

14 POLICE MATTERS

369 PC Mark Thomas had sent apologies to the Clerk for non-attendance at the meeting.

15 PLAQUE FOR GPS STEERING GROUP

370 Stansted Village Hall committee had agreed that a plaque could be displayed in the village hall lobby.

16 REPORTS ON MEETINGS ATTENDED BY COUNCILLORS AND CLERK

371 Nothing further to report.

17 CONSULTATION DOCUMENTS

372 Nothing to report.

18 CORRESPONDENCE

373 Nothing to report.

19 REPORTS & CIRCULARS

374 Nothing to report.

20 ANY OTHER BUSINESS

375 No issues were raised.

PUBLIC SESSION

No issues were raised.

The Chairman thanked everybody for attending and closed the meeting at 10.10 p.m.

SignedChairman

On the day of 2020

