

STANSTED PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 1 JUNE 2015 AT STANSTED VILLAGE HALL,
MALTHOUSE ROAD, STANSTED AT 8.00 pm**

PRESENT: Cllr Mrs Polly Falconer Vice-chairman In the chair
 Cllr John Brooker
 Cllr Mrs Sheila Goodworth
 Cllr Michael Osborne
 Cllr Daren Sefer
 Cllr Kevin Sparkes

Mrs Roxana Brammer Clerk

In attendance Cllr Martin Coffin Tonbridge & Malling Borough Council
 2 representatives Wrotham Bowls Club

Item *Action point*
 Minute no 2015/16/

1 APOLOGIES

88 An apology for absence was received from

Cllr Harry Bott At work

It was proposed by Cllr Mrs Falconer, seconded by Cllr Osborne and agreed this apology be accepted. Apologies for absence were also received from Cllr Mrs Sarah Hohler, Kent County Council; Cllr Robin Betts, Tonbridge and Malling Borough Council and PCSO Laura Bullen.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

89 None.

3 MINUTES OF THE MEETING HELD ON 11 MAY 2015

90 It was proposed by Cllr Osborne, seconded by Cllr Brooker and agreed the minutes of the meeting held on 11TH May 2015 be signed as a true record.

4 MATTERS ARISING

91 No matters were raised.

BOROUGH COUNCILLORS'S REPORT

The Chairman suspended the meeting to allow Cllr Coffin give his report.

Cllr Coffin said that Enforcement had visited the land in Vigo Road next to Whitecroft. So far the owner had done everything according to his planning consent. Cllr Mrs Falconer said she had spoken to him and he was undertaking a big clearing up job on the land. Cllr Coffin reported that the planning application for the Vigo

Inn had been refused. The cabinet was likely to continue with the financial arrangements with the parish councils. Cllr Mrs Falconer mentioned the fencing to the Margaret Macmillan Centre in Wrotham, which she described as erratic and asked Cllr Coffin to look at it.

The Chairman thanked Cllr Coffin and reconvened the meeting.

5 PLANNING

a Applications

- 92 **i** **TM/15/01625/PD3J:** Plaxdale Green Farm, Plaxdale Green Road, Stansted: Prior Notification for Proposed Change of Use of Agricultural Building(s) to Dwellinghouse(s) (Use Class C3) and for associated operational development for change of use of three of the agricultural buildings (Units F, J and K) to provide three separate residential dwellings

No objection

93 b Decisions

The decisions as listed on Appendix A were received.

94 c Enforcement

None at date of agenda

95 d Appeals

None

96 e Other Planning Issues

None.

As two representatives from Wrotham Bowls Club were present, it was agreed to vary the order of the agenda.

9 BROWNE'S BEQUEST

- 97 The Chairman suspended the meeting to allow the representatives of the bowls club to speak.

They referred to their meeting with Cllr Bott and the Croquet Club. They understood the Croquet Club was now secure and no longer interested. For the benefit of the new councillors they gave the background to their interest and produced a drawing showing where they would lie to establish the green and a car park. They felt confident of raising the funds to create the green and a clubhouse and car park could follow later. Cllr Bott had said that according to the terms of the bequest, occupiers of some adjacent properties would have to be consulted. It was not known if Cllr Bott had done that or not. The Bowls Club was very interested and wanted to progress the matter.

The Chairman thanked them and reconvened the meeting.

It was agreed to put the matter on the agenda for the next meeting.

6 FINANCE

98 a Bank Balances

The bank balances as listed on Appendix B were noted.

99 b Cheques signed since Last Meeting

None.

100 c Accounts for Payment

It was proposed by Cllr Mrs Falconer, seconded by Cllr Mrs Goodworth and agreed the accounts for payment as listed on Appendix B be paid (cheques 734 – 735).

101 d Internal Audit

The internal audit report was noted. A comment had been made that not all cheque stubs had been initialled by both councillors.

102 e Audit Return Statement of Accounts 2014/15

The Clerk reported she had had a meeting with the Chairman and had explained the figures to him. It was proposed by Cllr Mrs Goodworth, seconded by Cllr Osborne and agreed the statement of accounts be signed by the Chairman of the meeting and Responsible Financial Officer.

103 f Audit Return Governance Statement

Councillors agreed all questions should be answered in the affirmative and it was proposed by Cllr Osborne, seconded by Cllr Mrs Goodworth and agreed the governance statement be signed by the Chairman of the meeting and Clerk.

7 FUNDING REQUESTS

104 a Stansted Village Hall

The Hall Committee was applying for a grant towards the purchase of more tables and chairs. It was proposed by Cllr Brooker, seconded by Cllr Mrs Falconer and agreed a grant of £300 be made from the budgeted annual grant to the hall of £1,100. The grant made under S 19 of the Miscellaneous Provisions Act 1976.

8 MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY

a Recreation Ground

- 105 i. General Matters. Nothing to report.
 106 ii. Hire of Ground. No new hirings were reported.
 107 iii. Posts. A site meeting had been held before the start of the meeting. It was agreed
 the previous idea of substituting trees for the posts was impractical and it was agreed *JB*
 to ask Thomas Brooker to revise his previous quotation.

b Playpark

- 108 Park Leisure had quoted for the replacement of the cradle swing seats and chains. A
 quotation was still awaited from the installer who would also repair the safety
 surfaces where needed. The Clerk was instructed to proceed with the repairs.

109 c War Memorial and Garden

It was agreed to ask the Gardening Club to do a planting scheme and Cllr Sefer *DS*
 volunteered to get in touch with them.

110 d Telephone Kiosk

Cllr Mrs Goodworth said that the Knitting Group display was progressing. Cllr Sefer
 said he thought that as the Jubilee and London Olympics were well past, could
 consideration be given to repainting the kiosk red again. This was discussed and it was
 agreed to leave it as it was for the time being.

111 e Village Green Land, Hatham Green Lane and Parsons Lane

Nothing to report.

10 HIGHWAYS & TRANSPORT

112 a Crabtree Close, Fairseat

The Clerk said that Roy Barry had agreed to draft a letter from the Parish Council to
 the PROW at Kent County Council, but as yet she had not received any such draft.

113 b Fence at The Herons, Vigo Road, Fairseat

It was agreed to ask Highways to look at the fence at The Herons in Vigo Road.

11 VILLAGE HALLS

114 a Stansted Village Hall

Nothing to report.

115 b Fairseat Village Hall

Nothing to report.

12 STANSTED SCHOOL

116 The Clerk had asked for a meeting with the Diocese to discuss their intentions for the future of the school buildings, but had received a reply saying the Diocese thought it was inappropriate at this time.

13 POLICE MATTERS

117 a Police Representative's Report

PCSO Laura Bullen had sent an email, stating that there were no crimes to report for the previous month.

118 b Neighbourhood Watch

Cllr Mrs Goodworth reported that the Police and Crime Commissioner had sent out a survey and she would fill it in.

14 BROADBAND

119 In Cllr Bott's absence, there was no report.

15 WORLD WAR I COMMEMORATIVE BOOKLET

120 Cllr Osborne said that no meeting had been held.

16 CONSULTATION

121 No documents received.

17 CORRESPONDENCE

122 None.

18 REPORTS & CIRCULARS

123 None.

19 ANY OTHER BUSINESS

124 No matters were raised.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.45pm

SignedChairman

On theday of2015