

STANSTED PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 13<sup>th</sup> MAY 2024  
AT STANSTED VILLAGE HALL AT 8.00 PM

**PRESENT:** Cllr Jack Saunders Chairman  
Cllr Tom Brooker  
Cllr Kelly Curtis  
Cllr Peter Morris  
Cllr Daren Sefer  
Cllr Yvonne Tisson  
Cllr Greg Whittaker

Mr David Rice Clerk  
Three members of the public

Item		Action point
Minute no		
<b>1</b>	<b>CHAIRMAN</b>	
47	Cllr Saunders took the Chair.	
<b>2</b>	<b>APOLOGIES</b>	
48	Apologies were received from KCC Cllr Harry Rayner and also TMBC's Cllrs Martin Coffin and Robin Betts.	
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>	
49	There were no declarations of interest.	
<b>4</b>	<b>MINUTES OF THE MEETING HELD ON 8<sup>th</sup> APRIL 2024</b>	
50	It was proposed by Cllr Saunders, seconded by Cllr Sefer that the minutes of the meeting held on 8 <sup>th</sup> April 2024 be signed as a true record.	
<b>5</b>	<b>MATTERS ARISING</b>	
51	There were no matters arising.	
<b>6</b>	<b>COUNTY AND BOROUGH COUNCILLORS' REPORTS</b>	
	There were no reports from the County and Borough Councillors' Reports.	
<b>7</b>	<b>CLIMATE ACTION PLAN – Action 1 – Plant more tree and maintain hedges</b>	
52	The Chairman invited Mr Whittaker to provide an update on the status of the tree and hedge planting project.	
53	Mr Whittaker reported that a grant was available and, if the parish was eligible, 75% of the costs could be met by the Woodland Trust. The Chairman noted that it was for the Parish Council to decide where and when the new trees and hedges should be planted. It was agreed that a walkabout should be held on Monday 20 <sup>th</sup> May to assess the best locations for tree and hedge-planting.	

**8 CLIMATE ACTION PLAN – Action 2 – Green infrastructure**

54 There was a discussion and various initiatives were considered. It was agreed that communal bins should be sited at Stansted and Fairseat Village Halls to encourage litter picking in the villages.

*Clerk*

**9 WAR MEMORIAL**

55 The Parish Council noted that that the repair to the damaged war memorial would be actioned by the Chairman following the quote received at a cost of £375 plus VAT.

*Chair*

**10 LONDON GOLF CLUB – “LONDON PROJECT”**

56 The Chairman reported that he had met a representative of the project at the London Golf Club. The Parish Council noted that the club wanted to host the Ryder Club from 2030. The first stage of the enlargement of the club had been approved in 2010-2011 and that this further development was subject to a new planning application which had not be filed at the time of the meeting. The latest plan included a revised hotel plan which would be set into the land to make it less conspicuous, lodges for further accommodation on the Stansted village side of the Ash Road, a golf driving range and various other sporting facilities.

57 The plans were out for consultation and, as a part of this process, the developers would be invited to present the plan and receive feedback on the proposals. It was agreed that the Clerk should contact the developers to confirm when the planning application was likely to be submitted to help decide when they should be invited to make a presentation to the residents of the parish.

*Clerk*

**11 MAINTENANCE OF LOCAL PATHS**

58 The Chairman noted the list of local paths and stiles that required ongoing maintenance. The Chairman agreed that, where he was responsible for the footpaths, as tenant of the land affected, these would be attended to as soon as possible.

*Chair*

**12 HIGHWAYS**

**Traffic Plan, Highway Improvement Plan**

59 The Parish Council had been notified that Demi Richards, Community Engagement Project Manager for Highways at KCC was the new contact for progressing projects and a meeting would be set up with her in the near future.

*Clerk*

**Other Highways issues**

60 Cllr Tisson updated the meeting on the proposal to replace the road signs in the parish. The cost of each road sign would be £149. The matter was proposed by Cllr Tisson and seconded by Cllr Brooker and it was agreed that the signs be ordered with white lettering on a black background.

61 The village gates project was discussed and it was agreed that the number of gates required would be provided by the Clerk to Mr Brooker so that these could be ordered.

*Clerk*

62 The replacement 'Stansted' finger post for Turkins corner was being arranged. *Clerk*

**14 PLANNING**

**a Applications**

63 (i) There were no new applications to be considered at the time of the meeting.

**b Decisions**

64 (i) **4 Stratton Beeches, Central Lodge, Gravesend Road, Wrotham  
24/00147/PA Tree Preservation Order and various tree works**

Approved by TMBC planning department.

65 (ii) **North Down, Plaxdale Green Road, Stansted  
23/01194/FL Landscaping re Rose Cottage**

Approved by TMBC planning department .

66 (iii) **Court Lodge, Stansted Hill  
24/00240/PA removal of self-seeded Scots Pine**

Approved by TMBC planning department.

67 (iv) **Coldharbour, Wrotham Hill Road  
24/00317/PA archaeological monitoring pursuant to planning permission for  
pool**

Approved by TMBC planning department.

**c Appeals**

68 (i) There were no new appeals at the time of the meeting.

**d Enforcement**

69 (i) There were no enforcement updates at the time of the meeting.

**e Other Planning matters**

70 There were no developments on other planning matters discussed at the time of the meeting.

**15 FINANCE – Appendix A**

**71 a Bank Balances**

The bank balances as listed on Appendix A and as shown on the bank statements were noted.

**72 b To approve payments made since last meeting**

Cllr Saunders proposed and Cllr Sefer seconded and it was agreed that the payments made since last meeting as Appendix A be approved.

**73 c Accounts for payment**

Cllr Saunders proposed and Cllr Tisson seconded and it was agreed that the accounts for payment listed on Appendix A be approved.

**74 d Nationwide deposit account**

The signatories to be updated as soon as possible.

**e CCLA deposit fund**

75 The opening of a CCLA deposit account was under review, subject to the discussions of the School Sub-Committee.

**g. Other Finance issues**

76 There were no other matters to note at the time of the meeting.

**16 MANAGEMENT OF PARISH COUNCIL LAND AND PROPERTY**

**i Grange Park School**

77 Matters would be discussed at the second meeting of the School Sub-Committee and any recommendations proposed to the Parish Council.

**78 ii Recreation Field**

There were no matters to note.

**79 iii Play park**

There were no matters to note.

**80 iv Browne's Field**

There were no matters to note.

81 v **Telephone box in Plaxdale Green Road**  
There were no matters to note.

82 vi **Maintenance and handyperson**  
There were no matters to note.

83 vii **Other issues**  
There were no issues to be discussed.

## 17 **VILLAGE HALLS**

84 i **Stansted Village Hall**  
There were no issues to discuss.

85 ii **Fairseat Village Hall**  
There were no issues to discuss.

## 18 **WILDLIFE CAMERAS & SIGNS**

86 It was noted that Cllr Brooker was hoping to progress the siting of the cameras but the instructions were not in English and various contacts were suggested who could help.

## 19 **REPORTS FROM MEETINGS ATTENDED BY THE COUNCILLORS/CLERK**

87 There were no reports provided to the meeting.

## 20 **CORRESPONDENCE**

88 There was no correspondence to be reported.

## 21 **ANY OTHER BUSINESS**

89 There was a discussion about replacing the dilapidated shed on Browne's Field with one or two shipping containers for storage of equipment. The containers would be covered in wood to make them more attractive. It would be necessary for an asbestos inspection to be carried out on the existing structure before any work could be carried out.

## **PUBLIC SESSION**

There were no issues subject for discussion.

The Chairman thanked everyone for attending and closed the meeting at 9.45 pm.

Signed .....Chairman

Dated.....