

**STANSTED PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 1 DECEMBER 2014 AT STANSTED VILLAGE HALL, MALTHOUSE ROAD, STANSTED AT 8.00 pm**

**PRESENT:** Cllr Harry Bott Chairman  
 Cllr John Brooker  
 Cllr Mrs Polly Falconer  
 Cllr Mrs Sheila Goodworth  
 Cllr Miss Janet Howie  
 Cllr Michael Osborne

Mrs Roxana Brammer Clerk

In attendance 2 members of the public

**Item** *Action point*  
 Minute no 2013/14/

**1 APOLOGIES**

267 An apology for absence was received from Cllr Goring, who was indisposed. This apology was accepted by members. Apologies for absence were also received from Cllr Mrs Sarah Hohler, Kent County Council and Cllrs Balfour and Mrs Ann Kemp, Tonbridge & Malling Borough Council.

**2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER**

268 None.

**3 MINUTES OF THE MEETING HELD ON 3 NOVEMBER 2014**

269 It was proposed by Cllr Osborne, seconded by Cllr Mrs Falconer and agreed the minutes of the meeting held on 3<sup>rd</sup> November 2014 be signed as a true record.

**4 MATTERS ARISING**

270 No matters were raised.

**5 PLANNING****a Applications**

271 **i TM/14/03902/RD:** Plaxdale Green Farm, Plaxdale Green Road, Stansted: Details submitted pursuant to conditions 3 (materials) and 4 (Hard and soft landscaping) of planning permission TM/13/01307/FL - APP/H2265/A/13/2206613 (Change of use and conversion of 7 former agricultural buildings to provide 7 live/work units with associated parking, access, and landscaping and the demolition of 3 former agricultural buildings)

No objection.

272 **b Decisions**

The decisions as listed on Appendix A were received.

273 **c Enforcement**

None

274 **d Appeals**

None.

**e Other Planning Issues**275 **i Oak Tree Farm, Hatham Green Lane**

Photographs of the caravan still on the site had been forwarded to Enforcement. The enforcement officer was in discussions with colleagues over what could be done.

276 **iii Whitecroft, Vigo Road**

The enforcement officer was satisfied that the hole in the hedge had been temporary and the gap had now been fenced in.

277 **iv Development at Oakwood Farm, Fairseat**

Cllr Mrs Falconer reported that a resident was concerned about the oak trees. It was agreed to make a formal request for a tree preservation order to be made.

**6 FINANCE**278 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

279 **b Cheques signed since Last Meeting**

None.

280 **c Accounts for Payment**

It was proposed by Cllr Osborne, seconded by Cllr Mrs Falconer and agreed the account for payment as listed on Appendix B be paid (cheque 712).

281 **d Draft Budget 2015/16**

The Clerk had produced a draft budget without the benefit of figures which had not yet been received from the Borough Council. Some discussion was held but the item was deferred until the next meeting when the necessary figures would have been received.

282 e **Precept 2015/16**

Deferred to the next meeting.

7 **FUNDING REQUESTS**

281 None.

8 **WORLD WAR I COMMEMORATIVE BOOKLET**

282 As John Mattick and Roy Barry were present, the Chairman suspended the meeting to allow them to speak.

Mr Mattick passed round copies of a booklet produced by Hartley as an example of the sort of production he and Mr Barry had in mind. It would cost £350 to have 500 copies printed in black and white and a colour version would cost 50% more. Issues he wanted to discuss with the Council were format and style, costs and timing. Various ideas were put forward.

The Chairman thanked Mr Mattick and reconvened the meeting.

It was agreed Cllrs Bott and Osborne would join the project committee. The target date for publication would be the centenary of the Armistice in 2018. Self-publication would be investigated. It was proposed by Cllr Bott, seconded by Cllr Mrs Falconer and agreed the Council would subsidise the project.

Cllr Bott reported that he was expecting to receive the ceramic poppies from the installation at the Tower of London by the end of February. A resident had suggested that the name of each casualty be written on the reverse of each poppy with an indication that it had come from Stansted, in case of theft. Cllr Mrs Goodworth reported on the sale of knitted poppies.

9 **MANAGEMENT OF THE COUNCIL'S LAND & PROPERTY**a **Recreation Ground**

283 i. General Matters. Nothing to report.

284 ii. Hire of Ground. No new bookings.

285 b **Playpark**

Cllr Mrs Goodworth detailed the items to be ordered. It was proposed by Cllr Bott, seconded by Cllr Brooker and agreed to proceed. Cllr Bott asked that Ms Wickenden look over the items first. It was understood that she had a slide that could be made available.

286 c **War Memorial and Garden**

Nothing to report.

287 d **Church Bank**

The landlord of the Black Horse had been written to, following advice from KALC.

Suggestions of alternatives had been made and he had been asked to remove the sign by the end of December.

288 e **Telephone Kiosk**

Cllr Miss Howie said that this was now the next project for the Knitting Group.

289 f **Village Green Land, Hatham Green Lane and Parsons Lane**

Nothing to report.

10 **POLICE MATTERS**

290 a **Police Representative's Report**

PCSO Bullen had sent a written report. Cllr Mrs Goodworth reported that road signs had gone missing and when she had reported this to the police, it had been suggested they had been removed for maintenance.

291 b **Neighbourhood Watch**

Cllr Mrs Goodworth had nothing to report.

11 **HIGHWAYS & TRANSPORT**

292 a **Pond, Hatham Green Lane**

Mr Durrant's comments had been passed on to a contact at KCC.

293 b **Cob Tress, Hatham Green Lane - Bollards**

Cllr Bott reported that the bollards were now on the resident's property and nothing more could be done.

294 c **Wykendene, Gravesend Road**

The Clerk reported that Highways had inspected and that the resident had been instructed to realign the bollards so they were all on his land. This had now been done.

12 **VILLAGE HALLS**

295 a **Stansted Village Hall**

Cllr Mrs Goodworth reported the Committee was investigating a custodian trustee.

296 b **Fairseat Village Hall**

Nothing to report.

13 **BROADBAND**

297 Cllr Bott had no update to give.

**14 Stansted School**

298 Cllr Mrs Falconer asked about the future status of the parish land occupied by the school. Cllr Brooker said the agreement stated that should the land no longer be required by the school, it would revert to the Parish Council as landowner.

**15 CONSULTATION**

299 No documents received.

**16 CORRESPONDENCE**

300 None.

**17 REPORTS & CIRCULARS**

301 The reports and circulars as listed on the agenda were received.

**18 ANY OTHER BUSINESS**

302 No matters were raised.

**PUBLIC SESSION**

No matters were raised.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.20 pm

Signed .....Chairman

On the .....day of .....2015