

STANSTED PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 3rd OCTOBER 2022 AT 8 pm
AT FAIRSEAT VILLAGE HALL**

PRESENT: Cllr Harry Bott Chairman
 Cllr Jack Saunders
 Cllr Daren Sefer
 Cllr Mrs Yvonne Tisson
 Mrs Melita Gandolfo Clerk
 KCC Cllr Harry Rayner (for part of meeting)
 Four members of the public

Item		<i>Action point</i>
Minute no		
1	APOLOGIES	
181	Apologies for absence were received from Cllr Polly Falconer, Cllr Tom Brooker, Cllr Kevin Sparkes, and were accepted. Apologies were also received from TMBC Cllr Martin Coffin.	
2	DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER	
182	There were no declarations of interest.	
3	MINUTES OF THE MEETING HELD ON 5th SEPTEMBER 2022	
183	It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed that the minutes of the meeting held on 5 th September 2022 be signed as a true record.	
4	MATTERS ARISING	
184	There were no matters arising.	
5	HIGHWAYS	
a	Traffic Plan, Highway Improvement Plan, Signage	
185	Cllrs Bott and Falconer had prepared a list of points to be covered and suggestion of wording for the proposed landowners' agreement to the village gateways. Clerk to liaise with Cllr Sefer's solicitor on the preparation and costing of this document.	MG
b	Other Highways issues - PROW	
	The Chairman suspended the meeting to allow a member of the public to speak about public footpaths in the Parish. It was reported that some stiles need attention, for example on the footpath MR206 from Stansted Church towards Fairseat. KCC PROW can supply kissing gates to replace broken stiles at a subsidised rate. The Chairman thanked the MOP and reconvened the meeting.	
186	Clerk to email landowners (Cllrs Bott, Falconer, Saunders) with the appropriate link, also to Cllr Brooker who manages some Fairlawne land in the Parish. The Chairman thanked the MOP and reconvened the meeting.	MG
6.	ASH DIE-BACK	
187	The Clerk had requested quotes for cutting down the affected ash trees from Canvins Group and Aztech Tree Services.	

188 It was agreed that a public meeting re ash die-back should be held immediately before the December Parish Council meeting, at 7 p.m. and that drinks and mince pies could be offered.

7. PLANNING

a Applications

189 There were no applications to be discussed.

b Decisions

190 (i) 22/01698/TNCA | T1 Mixed Broad leaf trees growing along rear boundary of cottage in edge of pub car park -Prune back overhanging branches back to boundary approx. 3 metres to be removed | Black Horse Inn Tumblefield Road Stansted Sevenoaks Kent TN15 7PR
Decided: No objection - This decision was noted.

191 (ii) 22/01654/LDP | Lawful Development Certificate Proposed: alterations to an existing outbuilding | Plaxdale Green Farm Plaxdale Green Road Stansted Sevenoaks Kent TN15
Decided: Certifies - noted.

c Appeals

192 I **21/00033/ENFNOT – Appeal against Enforcement Notice – 7 Oakwood Farm, Fairseat, TN15 7LT**
Appeal in progress

193 ii **22/00014/REF** | Proposed replacement windows to Residence 9 white upvc – Ridgelands, Malthouse Road Stansted Sevenoaks Kent TN15 7PJ
Appeal against Refusal of permission – Appeal in progress

d Enforcement

194 Nothing further to report.

e Other Planning matters

195 TMBC Local Plan

The Clerk had circulated by email a link to the TMBC Local Plan. This is in the consultation stage, and the consultation runs until 3rd November. Cllr Tisson had attended a presentation in Wrotham by TMBC Cllrs on the Local Plan where the options had been explained. TMBC Cllrs were willing to make a similar presentation to Stansted; the Clerk will contact them to suggest Monday 24th October for this. Cllr Bott will speak to KCC Cllr Harry Rayner re the Five Parish Alliance.

8 FINANCE – Appendix A

a Bank Balances

196 The bank balances as listed on Appendix A were noted.

b To ratify payments made since last meeting

197 No payments had been made since last meeting.

- c Accounts for Payment**
- 198 Cllr Bott proposed and Cllr Sefer seconded that the accounts for payment listed on Appendix A be approved.
- It was noted that the October invoice from Singlewell Printers had been received since circulation of the Agenda, and the amount for October magazine was £395 instead of the estimated usual amount of £290, due to the number of full-colour pages. This
- 199 payment was approved.
- d Other Finance Issues**
- 200 The Clerk had made inquiries with CCLA Fund Managers (Churches, Charities and Local Authorities) Public Sector Deposit Fund. Further information is required. *MG*
- 9 MANAGEMENT OF PARISH COUNCIL LAND AND PROPERTY**
- i Recreation Field**
- 201 The Brooker family had offered to replace the old and broken seat near the village hall, in memory of John Brooker. This offer was gratefully accepted; Clerk to respond to Brooker family. *MG*
- ii Play park**
- 202 Nothing to report
- iii Brown's Field**
- 203 The Council is still waiting for the felling licence.
- iv Telephone box in Plaxdale Green Road**
- 204 The Clerk had responded to the young resident who had offered to improve the phone box, but had not yet received an update.
- v Maintenance and handyperson**
- 205 It was agreed that this should be discussed as a confidential item at the end of the meeting.
- vi Other issues**
- 206 Cllrs Brooker and Saunders have yet to built up banks on Hatham Green with earth but will do this when their seasonal work commitments allow.
- 10 VILLAGE HALLS**
- i Stansted Village Hall**
- 207 It was confirmed that Stansted Village Hall does have a black wheelie rubbish bin. No other issues were raised.
- ii Fairseat Village Hall**
- 208 No issues raised.

Suspension of meeting for KCC Councillors' report

The Chairman suspended the meeting to allow KCC Cllr Harry Rayner to speak.

Cllr Rayner said that the KCC budget will see problems in the next 2-3 years.

He reported spoke about the TMBC Local Plan and reported that a public meeting / presentation of the Plan had be held in Wrotham.

Cllr Rayner had received an inquiry from a fellow councillor regarding possible improvement to the Vigo A227 crossroads. He said that the location borders several parishes / boroughs and any improvement would require collaboration between them.

The Chairman thanked Cllr Rayner and reconvened the meeting.

11 WILDLIFE CAMERAS TO BE INSTALLED IN THE VILLAGES

209 There was no update on this as Cllr Brooker was not present.

12 DEFIBRILLATOR COURSES

210 Cllr Tisson said that she had booked two new courses and these would be advertised in the Parish Notes.

13 CORRESPONDENCE

211 None.

14 ANY OTHER BUSINESS

212 None.

15 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

213 It was proposed by Cllr Bott, seconded by Cllr Sefer and agreed to exclude the press and public on the grounds the following items concerned a contract and personal information.

9 v Maintenance and handyperson

214 Cllrs Brooker and Tisson, and the Clerk, had met three applicants who were interested in the handyperson contract. It was thought that all three applicants were excellent but after discussion it was agreed to offer the maintenance contract to Peter Morris from Fairseat. The Clerk will draft a contract.

The Chairman thanked everyone for attending and closed the meeting at 9.35 pm.

SignedChairman

Dated.....